

REQUEST FOR QUOTATION (RFQ) Negotiated procedure / tender

Supply and Delivery of Local Sheep

To: All interested Bidders	Phone number: N/A
From: ZOA Sudan	Email: All Bidders
Date: 12-Aug-24	No. of pages including this page: 10

REFERENCE: PRF-GEDARIF-05-01

Subject: (RFQ for Supply and installation of Solar System Units)

Manner of Submission:

Bids to be submitted per e-mail to: (abubakr.gadallah@zoa.ngo)

or delivered in a sealed envelope to the following address: ZOA Office, Gedareef- Almufrgaat (المفرقات)
(بالقرب من جامع التهامي ومنظمة الإغاثة الإسلامية)

Closing deadline: Monday, 19 August, 2024

Important: Offers transmitted after the deadline or in any other manner than those indicated above will not be considered.

Requirements:

ZOA invites your company to make a firm offer for the following:

#	Item	Unit/ description	Quantity	Unit cost	Total cost
1	Purchase of Female Sheep for 12 groups Age : 1 year – 1 year and three months Pregnant or had one offspring Proved to be Brucella free General good health condition No any external deformities All the four leg to be straight and normal The udder to be soft- normal with no external deformities – 2 teats which had normal open Free from apparent external parasite	Head	268		
2	Purchase of male Sheep for 12 groups Age : 1 year – 2year and a half General good health condition No any external deformities All the four leg to be straight and normal Capable of insemination	Head	14		
Total (VAT excluded)					

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	17% VAT (if applicable)		
	Grand Total		
	Delivery Time:		

Please note that ZOA may require additional quantities for additional camps during the coming months, when the required additional sheep are identified, the awarded supplier will be requested to confirm the offer validity, if confirmed, a new PO/Contract will be issued with the additional quantities and corresponding prices.

Delivery place:

The cost of transportation shall be calculated based on the following 12 (twelve) groups in 3 location in Gadaref State as follows:

1. Gadaref state , Doka Locality UM Rakobah Refugees Camp (76 female and 4 males)
2. Gadaref State , Basonda Locality Babikri Refugees Camp (96 female and 5 males)
3. Gadaref State , Al Glabat Alshargia Locality, Alsamena Refugees Camp (96 female and 5 males).

Your offer should clearly indicate:

1. Ex-works unit price
2. Transport cost up to delivery place: by air, sea, land (as applicable)
3. Time of delivery: Please indicate your earliest delivery period, this period should not exceed 10 working days from reception of the confirmed PO including installation.
4. Maximum capacity of units delivered
5. Total unit price
6. Prices should be net after deduction of discounts
7. Total gross/ net weight
8. Total cubic dimensions
9. Confirmed delivery schedule
10. Validity of the offer: Validity of the offer should not be less than 15 working days
11. Defects liability and guarantee period
12. Detailed specifications (if different from stipulated specifications)
13. Place of manufacture and country of origin (relevant for US govt funded projects)
14. Brand of manufacture
15. Expected payment schedule and/or payment details (bank account information) of supplier: payment will be made during 7 working days after delivery and submission of final invoice and reception note.
16. Name of key staff involved in providing the service
17. Previous experience in delivering this service/goods/works (date, size of order, to whom)

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18. Signed ZOA Supplier Code of Conduct

19. **Example of the products (for quality comparison) – ZOA may request for a site check for stock availability and sample of the offered products.**

Information to bidders:

1. This is an obligation free quotation. ZOA reserves the right to accept or reject the whole or part of your quotation based on the information provided. Incomplete quotations which do not comply with our conditions will not be considered.
2. **Currency of the offer should preferably be in SDG, USD, EUR if applicable, the comparison will be made using the prevailing ZOA exchange rate, any supplier wishes to quote in USD or EUR should possess a USD/EUR account with the company name (this account should be shared in your offer), otherwise, the payment will be made in SDG using ZOA prevailing exchange rate.**
3. Payment will be made in USD, EUR or SDG based on your offered currency and the instruction in clause No. 2 above.
4. Payment details will be in the contract.
5. ZOA will not be responsible for any bank service charges.
6. Inspection (at buyer's expense) may be applicable and will be advised at time of purchase order and arranged by ZOA.
7. ZOA does not undertake to pay by letter of credit or in advance of delivery.
8. **Goods supplied for (ZOA) should include VAT, final invoice is required**
9. Hand-written, incomplete offers or offers which do not comply with any or our tender conditions will not be considered.
10. There will be liquidated damages equivalent to a deduction of 0.1% per day or part thereof for late deliveries due to default on the part of the suppliers.
11. Environmental policy: (ZOA)'s policy is to purchase products and services, which have the least negative impact on the environment. Environmental considerations covering manufacture, transport, packing, use and disposal of goods form part of (ZOA) evaluation and selection criteria.
12. All vendors doing business with ZOA should maintain high standards on ethical issues, respect and apply basic human and social rights, ensure non-exploitation of child labour, and give fair working conditions to their staff. Please submit a signed version of the ZOA Supplier Code of Conduct with your offer. ZOA reserves the right to reject quotations provided by vendors not meeting these standards.
13. Vendors doing business with ZOA will be screened on anti-corruption due diligence before ZOA confirms an order or contract. By submitting this offer, the supplier agrees that his data may be used for such a screening and that the supplier will be registered in the ZOA ERP software.

Please acknowledge receipt of this enquiry and indicate your interest to bid.

Thank you and regards,

Name: Abubakr Gadallah

Position: Procurement Officer